

**LINWOOD COMMON COUNCIL  
CAUCUS MINUTES  
December 10, 2025**

Council President Ford called the meeting to order at 6:02 P.M., noting that the meeting had been advertised in compliance with the requirements of the Open Public Meetings Act.

**1. Roll Call**

Present: Mayor Darren Matik; Councilwoman Blair Albright; Councilman Ken Kelly; Councilman Matt Levinson; Councilman Michael Salerno; Councilman Adam Walcoff; and Council President Eric Ford

Absent: Councilman Todd Michael

Also Present: Joseph L. Youngblood, Jr., City Solicitor; CJ Kaenzig, Engineer's Office; Chief Steve Cunningham, Police Department; Captain Frank Gabriel, Fire Department; Anthony Strazzeri, CFO; and Leigh Ann Napoli, City Administrator/Municipal Clerk.

**2. Approval of Minutes Without Formal Reading**

Councilwoman Albright motioned, seconded by Councilman Levinson, to approve the minutes of the November 25, 2025 Caucus meeting without formal reading. All present members of Council were in favor with one abstention from Councilman Walcoff. Motion was approved.

**3. Councilman Kelly**

A. Neighborhood Services

1. Councilman Kelly advised of a Resolution authorizing the Mayor & City Clerk to execute an Agreement with Animal Control of South Jersey.

**4. Councilman Levinson**

A. Revenue & Finance

1. Councilman Levinson advised of Resolutions authorizing the refund of tax over payments due to disabled veteran tax-exempt status for 623 Lexington Court and 503 Barr Avenue.
2. Councilman Levinson reviewed Resolutions authorizing the refund of tax over payments and cancelation of taxes due to disabled veteran tax-exempt status for 334 Ocean Heights Ave, Unit 109, 550 Central Avenue, J-5, and 513 W. Poplar Avenue.
3. Councilman Levinson discussed a Resolution supporting an amendment to the Atlantic County Solid Waste Management Plan endorsing the expansion of the ACUA Landfill.
4. Councilman Levinson advised of a Resolution awarding a Contract to Premier Computer Services for IT services.
5. Councilman Levinson reviewed a Resolution authorizing budget appropriation transfers.

**5. Councilman Michael**

A. Public Safety

1. Council President Ford advised of a Resolution on the agenda honoring Timothy Devine upon his retirement. The Mayor will present the Resolution at the Regular Meeting.
2. Council President Ford reviewed the Ordinance on the agenda for final reading amending Chapter 56 Police Department, Article IV Promotional Procedures to clear up the language.

**6. Councilman Walcoff**

A. Public Works

1. Councilman Walcoff discussed the Resolution awarding the Contract to Miller's Lawn Care Inc for Lawn Maintenance Services.
2. Councilman Walcoff reviewed the Resolution awarding the Contract to Miller's Lawn Care Inc for Snow Removal Services.

7. President Ford

A. Administration

1. Council President Ford advised of a Resolution scheduling the 2026 Reorganization Meeting for January 7, 2026.
2. Council President Ford reviewed a Resolution authorizing and scheduling paid holidays for 2026.
3. Council President Ford advised of Resolutions authorizing a Bingo License and two Raffle Licenses to AIM Angels in Motion.

At 6:06 P.M., Council President Ford called a recess.

Respectfully submitted,

Leigh Ann Napoli, RMC  
City Administrator/Municipal Clerk